

HOW TO NAVIGATE YOUR ACCOUNT

HOW TO NAVIGATE MY ACCOUNT

1. Go to <https://my.condo.com/my/> to login to your account.
2. Once you've entered your Username and Password, you will login to the Building Expert Dashboard
3. The Dashboard has 5 links in left side navigation bar: (1) Dashboard; (2) Profile; (3) Buildings; (4) How To; and (5) Log Out
4. Dashboard - At the Dashboard, you will see your profile display with your Image, Name, Social Media Links and Brokerage Firm Logo. This Profile Display was completed the first time you logged into your account and can easily be updated. Your Dashboard also includes a link to "Building Search" where you can search for and request additional buildings to be added to your account
5. Profile - On your Profile Page you are able to update your Name, Image, Social Media Handles and Brand. You can see the updates being made in real time. Your Password can also be reset within the Profile Section
6. Buildings -The Building Section shows all of the Buildings activated in your account within MY BUILDINGS and also has a link to "Building Search" where you can search for and request additional buildings to be added to your account. The Buildings automatically populate into your Dashboard and Buildings pages once you agree to program terms

Click "Start" or anywhere on the building image to commence your marketing program

Version July 2021